



Division School Council Meeting **AGENDA**

October 2, 2023

6:30 pm

Education Centre Board Room / Microsoft TEAMS

1. Land Acknowledgement
2. Welcome and Introductions
 - a. Superintendent comments
3. Additions to the Agenda
4. Approval of the Agenda
 - a. School council learning sessions
5. Errors or omissions in Minutes June 12,2023
6. Approval of the Minutes of June 12, 2023
7. Business Arising from the Minutes
 - a. [School council reports 1002.4](#)
8. Presentation:
 - a. Digital Wellness – Morag Asquith
9. Division School Council Guidelines and Board Support – Mike Nightingale
10. Elections for Division School Council – Chair, Vice Chair, Recording Secretary, Committee Representatives:
 - All Terms of reference and annual reports for committees can be found under item 12.1.1 on the September 27 Board Meeting Package by [clicking here](#).

Policy Advisory Committee:

Purpose is to advise on the development of Division policies, in consultation with those who will be impacted by them, for consideration by the Board. Meetings afternoons from 12:15 to 3:30 pm, dates are October 4, November 8, December 6, January 10, February 7, March 6, April 10, and May 1.

The Committee shall consist of two Trustees one of whom shall act as chair of the Policy Advisory Committee, Superintendent, Coordinator of Learning, and one representative from each of the following groups: Administrators' Committee, ATA Local 41, CUPE 290, CUPE 2843, Division School Council

Poverty Intervention Committee:

Purpose:

To improve educational opportunities and achievement of students affected by poverty.

To determine the Division's progress in addressing poverty and make recommendations to the Board where deemed appropriate.

To heighten staff awareness and promote action on issues related to poverty.

Meeting dates are October 17, December 12, March 12, and May 14. Meeting time is 1:00 to 3:00 pm.

The committee shall consist of two Trustees, one of whom shall act as chair of the Poverty Intervention Committee, Making Connections Program Coordinator who shall act as co-vice chair, Counselling Coordinator who shall act as co-vice chair, Indigenous Education Coordinator, two Division School Council representatives, a principal and a vice-principal (one from secondary and one from elementary), three teachers (elementary, middle and high school), counselling representative, CUPE 2843 representative, CUPE 290 representative, community member, and a representative from Alberta Health Services.

Division Wellness Committee:

General purpose is to promote and facilitate healthy lifestyles among students, families, and staff of the Division. Meeting dates/times are October 2 (already passed), Jan 15 and June 3. All meetings will be 1:15pm-3:15pm at the Education Centre.

The committee shall consist of two Trustees, one of whom shall act as chair of the Division Wellness Committee, Associate Superintendent of Instructional Services, Associate Superintendent of Human Resources (as needed), two administrators (one elementary, one secondary), three classroom teachers (preferably one elementary, one middle and one high school), one parent (one alternate), representatives from Alberta Health Services (Addictions and Mental Health and Comprehensive School Health), Counselling Coordinator (as needed), Communications Officer (as needed), and other community and school members (as needed)

Community Engagement Committee:

General purpose is to develop and implement strategies for the Board to fully engage all sectors of the community. Meeting dates/times TBD (evening meetings starting at 6:00 pm, 4-5 per year).

The committee shall consist of two Trustees, one of whom shall act as chair of the Community Engagement Committee, Superintendent or designate, a minimum of one representative from the Division School Council, Communications Officer, Associate Superintendent – Business and Operations, and other invitees as required (topic relevant)

School Calendar Parent Representatives

2 parents (one with a child at elementary level; one with child at secondary level). Typically meet one time when calendar is being put together in draft form.

11. Trustee Report

- Trustee attendance at Division School Council

12. Alberta School Councils Association

Lethbridge School Division Board pays the membership fee for this association that represents School Councils across the province. The ASCA advocates with government, hosts an annual general meeting with parent learning sessions, provides information on their website, and facilitates online learning sessions.

Website [Alberta School Councils' Association: Home](#)

Book a Workshop [Book a Workshop: Alberta School Councils' Association](#)

13. Superintendent's Report

- Alberta Education School Council Engagement Grant
- Class size update
- World Teachers Day
- Curriculum engagement:
 - [New LearnAlberta | Social Studies](#)
 - [Have your say | Alberta.ca](#)
 - [Community Engagement on Social Studies Curriculum \(alberta.ca\)](#)

14. Processes involved in developing Guidelines and Procedures for Division policies- Edna Asem

15. School Council Learning Sessions – Brainstorming

16. Roundtable Reports

17. Adjournment

Division School Council 2023-2024 Meeting Dates:

- November 6, 2023
- December 4, 2023
- January 15, 2024
- Town Hall February 6, 2024
- March 4, 2024
- April 8, 2024
- May 6, 2024
- June 10, 2024

2023-24 Division School Council Representatives

Chair

Vice Chair

Recording Secretary

Policy Advisory Committee

Poverty Intervention Committee

Division Wellness Committee

Community Engagement Committee